

PGME COMMITTEE MEETING MINUTES

	Date: June 10, 2026	Time: 07:00 – 08:00 AM	Location: Virtual
MEETING CALLED BY	T. Van Hooren, Associate Dean, Postgraduate Medical Education		
NOTE TAKER	A. Marsh		
1.0 CALL TO ORDER (7:00 AM) & APPROVAL OF AGENDA, MINUTES			
DISCUSSION	One agenda topic has been added since originally distributed. Minutes and agenda approved.		
2.0 ANNOUNCEMENTS			T. VAN HOOREN
DISCUSSION	2.1 WELCOME TO OUR NEW MEMBERS Jane Tillman (Community Member, Health Force Ontario), Dr. Risha Parihar (Windsor site lead for Accreditation)		
	2.2 AWARDS Congratulations to the following residents: John D. Brown Award – Dr. Erin Neuro (Neurology) Class of Meds '49 – Dr. Hugo Perrier (Vascular Surgery), Dr. Alexandra Rocha (Orthopedic Surgery) Resident Travel Reimbursements – Dr. Ahmed Al Farsi (Neonatal Perinatal Medicine), Dr. Ahmed Al Kamzari (Neonatal Perinatal Medicine, Dr. Alhanouf Alnazi (Infectious Diseases), Dr. Sara Aldossary (Regional Anesthesia), Dr. Zainab Alfares (Multiple Sclerosis), Dr. Zaid Alhussain (Neonatal Perinatal Medicine), Dr. Mohammed Aljaafari (Heart Failure and Transplant Cardiology, Dr. Ibraheem Almani (Rheumatology), Dr. Emmanouil Mantzouranis (Cardiology), Dr. Noor BuMurah (Infectious Diseases), Dr. Claudia Burbano Donoso (Neurology), Dr. Hayton Chui (General Surgery), Dr. Christina DiCarlo (Internal Medicine), Dr. Jake Engel (Anesthesiology), Dr. Yifan Han (Gastroenterology), Dr. Eric Henderson (Pain Medicine), Dr. Winston Jin (Orthopedic Surgery), Dr. Anna Lee (Internal Medicine), Dr. Sangmin Lee (Internal Medicine), Dr. Jordan LeSarge (Endocrinology & Metabolism), Dr. Emily Morris (Internal Medicine), Dr. Sukhmeet Sachal (Plastic Surgery), Dr. Omar Siddiqi (Orthopedic Surgery), Dr. Priyanka Singh (Anesthesiology), Dr. Cheng-Chun (Gastroenterology), Dr. Alicia Tuccinardi (Obstetrics & Gynecology)		
3.0 FOLLOW UP TO PREVIOUS ACTION ITEMS			
DISCUSSION	3.1 PROGRAM DIRECTOR COMMUNICATION GROUP - Reminder to connect with Dr. Allison McConnell to be added to the WhatsApp group. - New PGME website will also be up and running soon. PGME will email PDs when it is live.		
4.0 REPORTS			
DISCUSSION	4.1 PARO - Review of upcoming social events for the summer. - CPSO Restricted Class has been renamed as Provisional Class. Programs and hospitals should update any policies referencing the old name. - Current council remains in place until the 2026-2027 elections later this summer. - Four Western representatives have been elected to the PARO Board of Directors.		
	4.2 MEDICAL AFFAIRS		

- **Safe Ride Program update.** Launch of revised criteria was delayed to July 1 as PGME feedback being incorporated; reimbursement model retained but photo evidence requirement removed.
- **Workplace Violence Prevention Training** – Internal training model begins August 1; program increases from 4 to 6 hours. This will incorporate the previous online learning modules into comprehensive session. Outstanding training remains overdue for some learners, and completion continues to be mandatory for anyone remaining with LHSC.,
- **BEEP Transition** – The transition from PageNet to BEEP has been successful with no significant issues reported.
ACTION ITEM: John Clack to look into back up plan options if a resident breaks or loses phone.
- **OneChart Training Updates** – Incomplete medical trainee documentation is an ongoing issue. A phased process will launch to reduce this. Starting July 6, PGY1 residents with incomplete notes older than seven days will receive weekly email reminders, with monthly reports to Program Directors beginning August 1. The process will expand to all medical trainees in September/October. A OneChart downtime will occur on July 14 and departments were encouraged to ensure all are familiar with downtime procedures and available resources, and on call schedules reviewed for potential additional supports.
- **General Updates** – Resident Orientation Day (June 29); resident benefits carrier change effective July 1, and reinforcement of the scent-free policy.
- **Patient Safety Incidents at LHSC** – SPEAK: System Promoting Excellence, Accountability and Knowledge supports early identification of safety concerns, through a blame-free process. Significant events may undergo a Quality-of-Care Review to identify contributing factors and recommendations. Current data on resident/fellow specific incidents is limited, but work is underway to improve specific reporting visibility for next academic year.

4.3 POSTGRADUATE MEDICAL EDUCATION

- **PA/PD Fall Retreat** – Joint retreat for both PAs and PDs with a focus on accreditation, to be held in October, more information to come over the summer.
- **PD/PG Associate Dean Review Meetings** – Mandatory every 2 years but offered annually; new PD mandatory check in at 1 year; summer meeting dates to be sent soon.
- **T2R Mandatory Modules** – Four modules are mandatory this year, completion with be tracked and reported to programs. Western WIDE survey will be encouraged during T2R.
- **PARO Contract Negotiations** – Currently being renegotiated, current contract remains active during this period.
- **CSCI Award** – Reminder that nominations are open until June 19, 2026.
- **CaRMS Match Data Overview** – Increase in Family Medicine positions with the fill rate after second iteration remaining only slightly lower than previous years. FM successfully filled the majority of positions in the first iteration, supported in part by the reversion process, which converts unfilled IMG positions to CMG positions after Canadian trainees are matched.

4.4 OFFICE OF EQUITY, DIVERSITY, INCLUSION, AND DECOLONIZATION

- PGME's new website will include a page devoted to resources for Equity, Anti-Racism, and Indigenous Health Education. More information will be shared once the new website is launched later this summer.

4.5 ACCREDITATION

- A large number of institutional site visits to occur next year.
- If you have an IIA, this is the time to update with support of the PGME office, as they cannot be updated at the very last minute.
- A new Accreditation Self-Assessment Template has been created for programs to determine their readiness for 2027.
- A guided feedback conversation template will be made available shortly for indicator 8.1.1.3 (Program administrative personnel receive formal and/or informal feedback on their performance in a fair and transparent manner, consistent with any applicable university, health organization, or union contracts).

5.0 NEW BUSINESS	
DISCUSSION	5.1 WHAT WORKS - Family Medicine shared a template they use to onboard new rotations that also maps to EPAs and gives a lot of onboarding options to the faculty leads. The program continues to seek new rotation opportunities, with recent additions spanning areas such as trauma-informed care, addictions, gender health, rural care, psychiatry, palliative care, and social medicine. 5.2 FACULTY EVALUATION POLICY - Dr. Anita Florendo-Cumbermack is going to chair our policy subcommittee. - Faculty Evaluation Policy – extensive edits throughout the document; reach out to Dr. Van Hooren if you have any concerns upon review. For formal approval in September. 5.3 JULY 1 REGISTRATION - Week of June22, warning letters will be issued to all trainees with outstanding requirements for July 1st. Please reach out to PGME if you have any questions. 228 new/incoming residents, 672 continuing residents - July 1 – CPSO, Medical Affairs, and PGME all closed 5.4 PGME YEAR IN REVIEW - Document was shared reviewing the year's achievements. Dr. Van Hooren expressed gratitude for everyone who has helped the committee and the programs move forward collectively. - We are saying goodbye to a number of Program Directors: Dr. Sameer El-Sayed (Infectious Diseases), Dr. Andrea Ens (Paediatrics), Dr. Reena Khanna (CIP), Dr. David Laidley (Nuclear Medicine), Dr. John Landau (Vascular Surgery), Dr. James Ross (Psychiatry), Dr. Paul Stewart (Medical Oncology), Dr. Jenny Thain (Geriatric Medicine).
6.0 MEMBER TOPICS	
	Guided feedback conversation template for program administrators created with gratitude to Program Director interval communication
7.0 QUESTIONS & ADJOURNMENT (8:00 AM) AND NEXT MEETING	
	Next Meeting: September 9, 2026, 7:00 – 8:00 AM, Virtual

ATTENDANCE

Voting Members

Associate Dean, PGME (Chair): T. Van Hooren

Vice Dean, Medical Education: S. Venance

Chair of Clinical Chairs: D. Driman

Associate Dean, Windsor: L. Jacobs

Assistant Dean, Distributed Education (ex-officio): V. Ng

Assistant Dean, Postgraduate Learner Experience: L. Diachun

Associate Dean, Continuing Professional Development: W. McCauley

Associate Dean, Equity and Social Accountability: S. Bains

Program Directors of RCPSC and CFPC Accredited Training Programs: F. Accorsi, T. Awani, H. Banner, A. Barghi, P. Basharat, M. Bhaduri, J. Bjazevic, S. Blissett, L. Bursztyn, P. Cameron, A. Cheng, M. Chin, M. Chiu, R. Degen, S. Elsayed, A. Ens, A. Florendo-Cumbermack, D. Grushka, S. Gryn, A. Gunz, T. Jevremovic, V. Juncal, T. Khan, R. Khanna, D. Laidley, J. Landau, R. Leeper, Y. Leong, H. Levin, A. McConnell, J. Megyesi, M. Mrkobrada, L. Myers, M. Ngo, T. Nguyen, M. Nicholson, T. Phillips, M. Phung, M. Qiabi, K. Qumosani, M. Rajarathinam, A. Ranger, R. Reardon, J. Ross, J. Stein, P. Stewart, J. Thain, J. Van Koughnett, A. Vilos, J. Walsh, M. Wilejto, Q. Zhang, R. Zhu

Program Directors of RCPSC Accredited AFC Programs: S. De, P. Garg, K. Lotfy, K. Lythgoe, J. Manlucu, K. Qumosani, W. Reisman, A. Slomer, L. Valdis

Program Administrators Representatives: B. Franze, B. Telford

PARO Representatives: S. Alobaid, Z. Mansoor, M. Yousif

Non-Voting Members

Vice Dean, Clinical Academic Affairs: G. Bauman

Associate Dean, Undergraduate Medical Education: P. Wang

Associate Dean, Learner Experience: R. Stein

Two representatives from Medical Affairs, London Hospitals: A. Dukelow, M. Kahng

Two Representatives from Medical Affairs, Windsor Hospitals: M. Curtis, A. Pistan

Director, Medical Education: C. Newnham

Director, PGME Curriculum and Assessment: Vacant

Director, PGME Accreditation and Quality Improvement: D. Fortin

Manager, PGME: P. Morris

PGME Staff Members: L. Curtis, A. Marsh

Associate and Assistant Program Directors of RCPSC and CFPC Accredited Training Programs: N. Adunuri, S. Appleton, C. Cookson, H. Franco Lopez, M. Howard, D. Hudson, J. Jang, R. Kyle, A. Leung, B. Maxwell, P. Rasoulinejad, O. Scallan

Program Director, Oral & Maxillofacial Surgery: M. Shimizu

Community Representative: J. Tillman

Guests: F. Arsalan, P. Bere, J. Clack, A. Clemens, K. Hockley, K. Kilbreath, S. Kreamer, D. Lewis, R. Liston, L. McInnis, D. McLaughlin, L. Neumann, T. Noyes, S. Taylor